Kellogg College
University of Oxford

Accommodation Frequently Asked Questions

2019–2020

Will it be possible to view a picture of my room?

360˚ images and a PDF document of photographs of the types of rooms and communal facilities available in each Kellogg house are on our website: www.kellogg.ox.ac.uk/life/accommodation/what-we-offer-and-how-to-apply/ and via the **PDF of images** link.

Will my room be furnished?

Yes, each College room is equipped with the following items:

- Bed
- mattress
- bedside cabinet
- wardrobe
- desk
- desk lamp
- noticeboards
- desk chair

Is it possible to bring my own furniture into College accommodation?

Yes, it is possible for you to bring your own furniture to College accommodation; we want students to feel at home in their College room. The College must provide consent in advance, and only items that adhere to all UK safety standards will be permitted. Please note that there are certain items that are not permitted in College accommodation as they pose a health and safety risk to other residents. Please refer to page 13 of the Domestic Arrangements 19-20 for a list of these items.

If you are interested or require further information, please email accommodation@kellogg.ox.ac.uk.

On arrival, can I park my car on site to unload my personal items?

Whilst parking is not available on site (with the exception of blue badge parking permit holders), to assist students arriving at College accommodation by car, we are able to provide temporary parking for up to two hours, upon request.

Requests for temporary parking must be made in advance to: accommodation@kellogg.ox.ac.uk

Can I arrive early or late to College accommodation?

Please ensure that you arrive during office opening hours (Monday – Friday, 09:00 -12:30 and 13:30 -17:00) either on or following the start date of your license agreement. The College is unable to facilitate any arrivals when the College is closed (Monday – Friday 17:00 – 09:00 and all day Saturday and Sunday), unless there is an exceptional circumstance.

When will my room/building be cleaned?

Your College room and communal areas will be cleaned once a week by College subcontractors. Staff from the company will be on-site on the following mornings, from approx. 09:00:

7 Bradmore Road	Tuesdays & Thursdays
8 Bradmore Road	Tuesdays & Thursdays
9/10 Bradmore Road	Mondays & Thursdays
11 Bradmore Road	Tuesday & Fridays

Please note that your room will be cleaned once a week on either of the days mentioned above. Each bin in every student kitchen will be cleaned Monday– Friday before 13:00.

Will I receive an inventory before moving in?

The College has an inventory for each room in College accommodation on record; if you wish to receive a copy, please notify us.

What are the arrangements if I would like to vacate early or extend my licence agreement?

Please refer to page 26 of the Domestic Arrangements PDF, which outlines the arrangements for leaving accommodation early. Kellogg College is able to offer current residents a limited number of rooms available on site at College during August 2020. You will receive further information regarding these arrangements in April 2020.

If you are considering leaving early, please take into consideration that, as a tenant, you will be liable for the rent for the full tenancy period.

Can I transfer to another room if I am not happy with my allocated room?

This may be possible if both you and another resident in College accommodation wishes to proceed with a room swap. On this occasion, or if you have any concerns regarding your allocation room, please email accommodation@kellogg.ox.ac.uk.

What happens if I have noisy neighbours?

We ask all residents to be particularly considerate of others, and to keep noise to a minimum between 11pm and 7am. Should you have any concerns regarding noise or a neighbour, please discuss this further with the Accommodation Officer who will be happy assist you.

How do I report if something is broken?

Please submit an online form via our website www.kellogg.ox.ac.uk/life/accommodation/living-in-college-accommodation/maintenance-request/ or send an email to buildings@kellogg.ox.ac.uk, including your name, room number and building.

My friend wants to stay for a few nights, is this possible?

Residents are welcome to have a guest stay in their room for up to two nights per month. You may also wish to book short stay accommodation for your guest at Donald Michie House/Anne McLaren House. Please advise the Accommodation Office accommodation@kellogg.ox.ac.uk, in advance of your guest's arrival. Further information is available on our website www.kellogg.ox.ac.uk/discover/stay-at-kellogg-college or email accommodation@kellogg.ox.ac.uk to make an enquiry.

Can I arrange for a package to arrive at College before I have moved in to College accommodation?

Please arrange for letters only to be sent to your building of residence. We are able to accept small, reasonably sized packages at the main Kellogg reception; you will be notified of its arrival via email.

Due to the limited space available at the main Kellogg reception, we do require that packages are collected promptly. We may be able to store a package at the main Kellogg reception for a few days prior to your arrival, but no more. Please do let us know in advance if you would like to arrange for this to happen.

Packages can only be signed for at the main Kellogg reception during office opening hours (Monday – Friday, 08:30 – 19:15). The shipping of any items will need to be arranged by the student directly with the shipping company.

Will I receive assistance with luggage upon my arrival at College?

We will accompany you to your College room upon arrival, although we are unable to assist with the handling of your luggage upon your arrival at College accommodation.

What if I am locked out of my room/building?

There are two Junior Deans who reside on site at Kellogg College. They can assist with welfare related matters and out of hours lock-outs/lost keys. The Junior Dean can be contacted in confidence via junior.dean@kellogg.ox.ac.uk or for immediate or out of hours assistance (Mon – Fri 19:15 – 08:30, and all day Saturday and Sunday), please call 07932 951 849.

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