



## **The Ballot Process**

Applicants to Kellogg College receive an offer letter, which includes details about available accommodation and a link to the Accommodation Application form. Students are encouraged to submit this form to participate in a ballot for accommodation.

To be eligible for the ballot, you must:

1. Be a full-time student at Kellogg College.
2. Be a new student (unless specified otherwise).
3. Have met the financial criteria set by the college or your department, if applicable.

To ensure fair allocation of accommodation, a Ballot for our rooms is held following the below steps:

1. Eligible applicants' names are entered into a draw.
2. The names are shuffled and drawn at random by a staff member.
3. Another staff member reviews the drawn applicant's accommodation preferences.
4. The preferences are checked in descending order until available room type or band is found.
5. The available rooms within that type or band are shuffled, and a room is randomly selected.
6. The applicant is then assigned that room and informed of their allocation.

This process continues until all names or all rooms are allocated, whichever occurs first.

# The Ballot Process—An Overview





## **Further details on the standard ballot process**

### **The First Ballot Process and Timeline**

**June 17th:** Applications for the ballot close.

- We will then process all applications, verify eligibility with various departments, and address any unclear information.

**June 27th:** Provisional date for the first ballot.

- Eligible applicants will have their names entered into the ballot.
- Eligible applicants will be notified of their entry into the ballot.
- Ineligible applicants will be contacted with an explanation and will be added to the second ballot for re-evaluation.

**June 28th to July 1st:** Approximate dates for processing results

- Successful applicants will be contacted and formally offered a room. They will have 7 days to accept or decline the offer.
  - Those who accept the offer must pay a one-month deposit within the 7-day deadline.
    - Once the room is accepted and the deposit paid, the room is secured. The confirmation document will be sent shortly after.
  - Applicants who do not respond or fail to pay the deposit on time will be contacted, their offer will be rescinded. They will not be offered further Kellogg accommodation.
  - Applicants who decline the offer will not be offered further Kellogg accommodation.
- Applicants who do not receive a room in the first ballot will be notified and entered into the second ballot.
- Any unallocated or declined rooms will be included in the pool of rooms for the second ballot.

### **The Second Ballot**

**July 15th:** Deadline for applications for the second ballot.

- The process will mirror the first ballot.
- The ballot will be held on July 23rd, and applicants will be informed of their results by the end of that week.
  - Applicants who are successful but decline the room offer will not be considered for further Kellogg accommodation.
  - Unsuccessful applicants will be placed on a waitlist.
- All dates and deadlines will be included in the confirmation emails.

Rooms that are not accepted or for which deposits are not paid by the deadline will be added to the pool of rooms offered to the waitlist.



## The Waitlist

The waitlist consists of applicants who:

- Were unsuccessful in either ballot,
- Applied but were initially ineligible (e.g. students who received late offers from the University),
- Have extenuating circumstances.

When a room becomes available:

- An email advertising the available room will be sent to all eligible individuals on the waitlist.
- The first person to respond will be formally offered the room.

Typically, the selected applicant will have 24-48 hours to accept the room and 3-5 days to pay the deposit to secure it. If the offer is declined or the deposit is not paid, the process will repeat with the next eligible applicant.

Rooms from the waitlist are offered continuously throughout the year as they become available. While we cannot predict availability precisely, we generally expect 2-5 rooms to open up during the summer and an additional 2-3 throughout the year. These estimates are subject to change based on students' circumstances and decisions to withdraw.

## Priority Allocations

We recognise that some applicants may require special accommodations due to medical needs. During the application process, you will be asked if this applies to you. If so, we advise contacting the University Disability Advisory Services (DAS) for guidance. You can also discuss your needs with our Academic Registrar. In collaboration, they will inform the accommodation team how to allocate the applicant accordingly.

Based on the required level of support, we will take one of the following actions:

1. Allocate you a room in advance that meets the requirements outlined by DAS

**First Allocation:** For students with significant medical needs that necessitate a specific type of room. For example, students with mobility issues are often given rooms through this allocation.

2. Add your name to the Priority Pool.



**Priority Pool:** For applicants with less severe medical conditions where a room in College is beneficial but any type of room in any location is acceptable. These applicants are entered into the Priority Pool draw and allocated a room based on their preferences at the start of the ballot process.

3. If no special accommodation is needed, you will be entered you into the regular ballot.

**Standard Ballot:** For those who may have a medical condition requiring support, but no special accommodation is needed. These applicants will be entered into the regular ballot.

## **Frequently asked Questions:**

### **What happens if I am not eligible by the deadline?**

These applicants are held over to a second ballot and re-checked in advance of the second ballot. If their status has changed, they will be contacted and entered into the second ballot. Should you remain not eligible by the second ballot, you will be added to the waitlist and your status will be re checked at the end of August.

### **What happens if my name was not drawn in the first ballot?**

This group of applicants are contacted after the first ballot and will have their names entered into the second ballot.

### **What happens if I have not been successful in either ballot?**

These applicants will be contacted after the second ballot. They will be added to the waitlist. Applicants on the waitlist will be informed of available rooms as and when one becomes available. This is offered via an email and on a first come first served basis. The first eligible responder to accept the room will be formally offered the room and given a certain time period to accept and pay the deposit.

### **Am I likely to get a room if I am on the waitlist?**

This is impossible to predict. Rooms become available over the course of the year as other students circumstances change. It is hard to predict when or how many students may have a circumstance change which requires them to leave University and College. On average, we have 5-10 rooms become available between August and September.

### **Does the college offer couples accommodation?**

Yes we do have a limited selection of couples flats available. Please contact the accommodation team at [accommodation@kellogg.ox.ac.uk](mailto:accommodation@kellogg.ox.ac.uk) for further information.



They will send you a form to complete. Couples accommodation is Balloted too with the same deadlines as the main Ballot.

**Does the college offer family accommodation?**

No, we are not able to accommodate anyone under the age of 18 years old.

Further FAQs regarding accommodation can be found [here](#).